Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	KONKAN GYANPEETH KARJAT COLLEGE OF ARTS SCIENCE AND COMMERCE, KARJAT - RAIGAD,

	MAHARASHTRA
Name of the head of the Institution	DR. SHIRISH BHAGWAT PATIL
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02148220099
Mobile no.	9029102191
Registered Email	kgkc98@gmail.com
Alternate Email	kgkciqac19@gmail.com
Address	AT: LADIVALI POST: TIWARE TALUKA: KARJAT
City/Town	KARJAT
State/UT	Maharashtra
Pincode	410201
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	MR. RAVINDRA LAXMAN KATKE
Phone no/Alternate Phone no.	02148220099
Mobile no.	9021187217
Registered Email	ravindrakatke3@gmail.com
Alternate Email	vinayudc@gmail.com
3. Website Address	

Web-link of the AQAR: (Previous Academic Year)	http://kgkc.co.in/wp-content/uploads/2021/02/AQAR-2018-2019.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://kgkc.co.in/wp-content/uploads/2021/02/Academic-Calendar-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.41	2014	21-Feb-2014	20-Feb-2020
1	B	71.55	2004	16-Sep-2004	15-Sep-2009

6. Date of Establishment of IQAC	30-Apr-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Program on Women's health	14-Jan-2020 1	84
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC was committed to register the Alumni Association and paved the path for conducting the activities with an NGO named Anubhuti. IQAC with NSS unit of the college had arranged the various programs and activities on social and cross cutting issues of our society. IQAC had worked continuously in direction of completion and submission of SSR for Assessment and Accreditation for third cycle.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Augmentation in the facilities like Computer laboratories and Botanical Garden	College had purchased the extra desktops and laptops with appropriate configuration suited for the IT syllabus. College had added some more plants in the botanical garden.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	05-Mar-2020
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Management Information System has been in practice to store student data such as personal, Fee, Exam records and library details. But, more importantly, an MIS reduces the workload on teachers by providing quick access to data of any student or a group of students which can be drilled down, filtered, and arranged accordingly within a few clicks. Apart from this it let you know exact status of admitted and vacant seats of any class. Details of fee collected i.e. class wise / cast category wise can be estimated within short time.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has to follow previously prepared syllabi of the parent university for all the programmes/courses conducted by it. Institution has comparatively little role in curriculum design and development process. The prescribed syllabus for a given course is implemented through the respective department. At the end of the semester, meeting of teaching staff of all departments is conducted by HOD to communicate the workload distribution for next academic year. The board of studies of the teaching staff for given subjects /courses prepare suitable syllabi for given course. It then conducts workshops for entire implementation of the syllabi teaching staff of the given department in the college attend/ participate in the syllabus implementation workshop. Systematic implementation of the syllabus helps in efficient academic deliverance and it is effective in the assessment of students through various tests and semester end examination. The college is in continuous interaction with the university and its relevant authority for effective implementation of the curriculum by way of providing various examination personnel such as paper setters, moderators and examiners for university examination. At the college level Head of the Department (HOD) of every subject encourages the teaching staff to prepare suitable lecture plans, question banks and other relevant study material for the benefit of the student. Teachers are encouraged to use various and suitable teaching aids like models, power point presentation (ppt), charts, maps, etc. for effective implementation of the syllabi. For effective learning teachers prepares the list of references other than mentioned list in the syllabus and try to make it available in the college and in departmental library. Also, interdisciplinary discussion/lectures are arranged for the identified topics in the syllabus. Guest lectures are arranged to make enhance learning.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	**NIL**	**Nil**	**0**	**NIL**	**NIL**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History	06/06/2019
BCom	Commerce	06/06/2019
BSc	Chemistry	06/06/2019
BA	Economics	06/06/2019
BA	Political Science	06/06/2019
BA	Marathi	06/06/2019
BA	Geography	06/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	Nill
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback received as mentioned above is communicated wherever and whenever

possible to the concerned university authorities either through written communication or through interactions during various meetings, workshops, seminars, etc. The above feedbacks are suitably analysed so that there is quality growth for the teaching learning process resulting in enhancement of the curriculum. The teachers feedback received from the student about teaching learning process is discussed with the concerned teacher so that his/her performance may be improved. The students' performance reflected through various examinations is carefully monitored and whenever possible remedial classes and extra coaching is resorted to in order to improve performance of the learner. Further, lectures or workshops on specific and special topics for overall development (including academic, co-curricular, extracurricular) are periodically conducted.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PhD or DPhil	PSCHI	6	Nill	Nill
BSc	USIT	60	78	46
MSc	PSCHI	20	20	20
MCom	PCOM	60	42	42
BSc	USCI	120	120	65
BCom	UCOM	264	331	256
BA	UBA	240	230	193

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	560	62	18	Nill	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
18	Nill	Nill	Nill	Nill	Nill

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Strong mentoring/counselling system is available in the institution. There are on an average 18 faculty members

nominated as counsellors in various departments for the students. Each counsellor interacts with the same students as they progress from I sem to VI semester. The counsellor assigned various responsibilities like academic progress, personal issues etc. interacting with other faculty and Head of the Department regarding their mentee's performance. The counsellor maintains a file for each of their mentee all the details of the students are filed. After lecture every Saturday per week counsellor has been provider regular counselling of students. Further the counsellor will call a meeting to discuss the progress after every semester end exam and appropriately guide them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
622	35	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	18	7	Nill	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr Mrs Sujata Sachin Kulkarni	Assistant Professor	Best Thesis in Mumbai University in the year 2018-19

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	1S00256	SEM VI 2019-20	07/10/2020	06/11/2020
MSc	1S01124	SEM IV 2019-20	08/10/2020	14/12/2020
MCom	2C00534	SEM IV 2019-20	05/10/2020	11/11/2020
BSc	1S00146	SEM VI 2019-20	06/10/2020	01/11/2020
BCom	2C00146	SEM VI 2019-20	08/10/2020	29/10/2020
BA	3A00146	SEM VI 2019-20	08/10/2020	31/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The scheme of evaluation is included in the college prospectus which is given

to the students at the time of admission. The faculty is informed about the evaluation scheme and processes during the staff and department meeting and teachers training. University circulars in hard and sort form about evaluation processes are made available to the principals, HODs and faculty members, members of exam committee and communicated to the students. The HODs share the information further in the meetings of departments. The nature of the new syllabus and the exam system is thoroughly discussed by the faculty in classroom, workshops on revised syllabus and pattern of examination are organized as a part of lead college activities. The faculty of the college actively participates in the workshops on revised syllabus and evaluation process organized in the affiliated colleges of the Mumbai university. In the parent's meetings the new pattern of evaluation, revision of the syllabus is informed in detail. The major evaluation reforms of the affiliating university of Mumbai as adopted by the institution: The introduction of Credit and Grade Based Semester System with the fallowing features. Implemented simultaneously at both the UG and the PG level. 40 weight age to continuous internal evaluation and 60 to the semester end examination. Declaration of Grade and the Cumulative Grade Point (CGP) by the end of every semester and award of degree on the basis of CGPA of all the semesters. Provision of credit transfer. Choice based internal evaluation methods viz. active participation in classroom transactions, home assignment, seminar presentation, group discussion, survey, research project, quiz, PPT, viva voce, class test, surprise test, media publication, etc. Its component in the conduct of examination. A specially designed question paper delivery system where the university sends question papers online to be downloaded by the affiliating colleges by using doubly authenticated password. Introduction of OMR system for only university exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is displayed and circulated before the commencement of the first term. It is prepared by the heads and faculty in charge under the guidance of the principal who is well aware of the university schedules and local conditions. It is a comprehensive plan of all the academic, co-curricular and extracurricular activities. It spells out academic terms, internal evaluation weeks, semester end examination schedules, cut-off dates of academic project finalization, holidays, schedule of sports, NCC activities, ATKT examination schedule, Youth festival, practical examination schedules, cultural programme schedule and other special days and functions. Teaching Plan:- Each faculty prepares a teaching plan with consultation of the HOD considering the number of days available for teaching in each semester and accordingly the lectures and practical are conducted. Time Table:- Time tables for regular lectures, practical are displayed on the notice boards for students and issued to HODs and vice principals in advance. This helps to ensure that the lectures start on the very first day for the academic year. Evaluation Plan:- Dates of examinations, centralized assessment programmes, moderation work, announcement of results, revaluation of paper etc. are decided by the examination committee and communicated at appropriate times. Schedules of internal and external evaluation are notified in the academic calendar. They are also displayed on the notice boards two weeks before the commencement of the class tests and semester end exams. Schedules of additional exams are communicated at appropriate time. The principals conduct regular faculty meetings to share the significant information.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://kgkc.co.in/program-outcomes/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
3A001466	BA	History, Economics, Marathi, Political Science, Geography	90	90	100
2C00146	BCom	Commerce	125	125	100
1S00146	BSc	Chemistry	38	38	100
2C00534	MCom	Accountancy	38	38	100
1S01124	MSc	Inorganic Chemistry	10	10	100
1S00256	BSc	Information Technology	16	16	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://kgkc.co.in/wp-content/uploads/2021/02/SSS-19-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsered By	Name of the	Nature of Start-	Date of

Center			Start-up	up	Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	Nill
Commerce	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Political Science	3	Nill
International	Chemistry	1	1.5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2019	0	0	Nill
0	0	0	2020	0	0	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2020	Nill	Nill	0
0	0	0	2019	Nill	Nill	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	3	2	Nill	Nill
Resource persons	Nill	Nill	1	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Mahiti Dut	Anulom Sanstha, Raigad	2	96
Establishment of Red Ribbon Club	Sub District Hospital Karjat	2	32
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NSS	Swachh Bharat	4	50
National Voters Day	NSS	National Voters Day	4	50
Tobacco Control	NSS	Tobacco Control	2	103
Yoga Day	NSS	Yoga Day	4	22
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

		/research lab with contact details			
NIL	NIL	NIL	Nill	Nill	NIL
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12.26	12.26

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0.0.12	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8585	1324438	694	113093	9279	1437531
Reference Books	3048	876115	5	2519	3053	878634
Journals	39	4804	12	25520	51	30324
e-Journals	1	5900	1	5900	2	11800
CD & Video	331	1167	Nill	Nill	331	1167
Library Automation	1	30000	Nill	Nill	1	30000
Others(s	8	17764	8	9222	16	26986

pecify)						

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	31	2	1	7	0	5	8	20	0
Added	15	0	0	0	0	0	0	0	0
Total	46	2	1	7	0	5	8	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
11.97	9.97	12.26	12.26

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well enshrined policy towards procurement, utilization and maintenance of the physical, academic and support facilities such as laboratory, library, sport complex, computers, classrooms etc. The annual budget of the college as approved by the management earmarks specific amounts towards each of the support facilities mentioned above. It also has a clear-cut procedure for acquiring a creating these facilities, by way of purchase committee which allows for work order /purchase order as may be necessary. After acquiring / creating such facility the concerned department through its head or a staff specifically nominated by the principal in given the responsibility of its proper utilization, maintenance, repairs and reporting about the same in specified schedule. All the staff as well as the students are

allowed (need base) the use of such facilities. Instruments, / equipment's / furniture and fixtures/ chemicals / glassware etc. are cared for by specifically appointed laboratory assistants. Sport in charge looks after the sport facilities and Gymkhana. The librarian takes care of the library.
http://kgkc.co.in/wp-content/uploads/2020/03/Maintenance-Policy.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Government of India	435	4237992
b)International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga and Meditation	21/06/2019	87	NSS Unit of KGKC
Seminar on India Post Payment Bank and PLI info	07/08/2019	143	Dept. of Commerce
Web Development Technology and Android	20/08/2019	53	Dept. of B.Sc. (IT) Scrimatec IT Solutions Pvt Ltd
Hardware Networking and Tally	03/01/2020	50	Dept. of B.Sc. (IT) Satyam Institute Kharghar
Seminar on Opportunities through Management Education	09/01/2020	77	Dept. of Commerce Dr. V.N.Bedekar Institute Thane(w)
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Support to the students enrolled for	Nill	82	Nill	Nill

	the optional self-sponsored course conducted by Faculty of Arts				

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Sc.	Chemistry	Navjeevan Education	B.Ed.
2019	3	B.Sc.	Chemistry	Pillai HOC Institute of Management	MBA
2019	1	B.Com	Commerce	Pillai HOC Institute of Management	MBA
2019	10	B.A.	History, Economics,Political Science, Geography, Marathi	University of Mumbai	M.A.
2019	2	B.Sc.	Chemistry	University of Mumbai	M.Sc.
2019	6	B.Com.	Commerce	University of Mumbai	M.Com
2019	4	B.A.	History, Economics,Political Science, Geography	Navjeevan Education	B.Ed.

2019	1	B.Com.	Commerce	Garware Institute	MBA
2019	1	B.Sc.	Chemistry	St. John Institute	MBA
2019	1	B.Sc.	Chemistry	B.N.Bandodkar	M.Sc.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Youth festival (Jallosh)	Institutional	155
'Marathi Bhasha Gourav Divas'	Institutional	15
Annual Sports Day	Institutional	154
'Marathi Bhasha Sanvardhan week'	Institutional	36
'Vachan Prerana Divas'	Institutional	21
Constitutional Day	Institutional	23
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	Nill	Nill	Nill	Nill	NIL
2020	NIL	Nill	Nill	Nill	Nill	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has formed an active student council under the provision of University Act. It is a representative structure for students only, through which they are involved in the affairs of the college, working in partnership with its management, staff and parents for the benefit of the institute and its students. During the academic year 2019-20, the student council has been engaged in various activities and has worked for several committees at the institution for the benefit of students. The members of the student council have been working in the institutional committees such as Internal complaints committee, Library committee under the guidance of the principal and other staff. Students council pursues several activities within college campus. The major activities pursued by the students council in 2019-20 are: 1) Organising

‘Welcome day’, a cultural programme to welcome the newly admitted students in the college. 2) Organisation of Annul Youth Festival ‘Jallosh’. 3) Organisation of Annul sports of the college. 4) Being a part of the organising team of the Blood Donation Camp held each year in the college premises along with the NSS units of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization is done through the formation of different statutory sub committees comprising representatives from all stakeholders of the college for coordinating important administrative activities of the college. Formation of different sub committees is under the supervision of IQAC comprising representative of all stakeholders of the college for coordinating important academic activities of the college. Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. 1. Principal level The Governing Body delegates all the academic and operational decisions based on policy to the various monitoring committees headed by the Principal in order to fulfil the vision and mission of the institute. 2. Faculty level Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co curricular and extracurricular activities. 3. Student level Students are empowered to play an active role as coordinator of co curricular and extracurricular activities social service group coordinator.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	• As per the norms of University of Mumbai, the college ensures procedure for student’s admission. • Admission committee is formed to help students. • The college admits the students on

	merit basis by observing reservation policies of Government.
Human Resource Management	• Planned and effective mechanism for HRM involving all teachers s and administrative staff entrusting them with different responsibilities by ongoing them in annual and special committees for organisation of various activity. • Ad-hoc post appointments for the vacant posts as per the state government policy. • Faculty is encouraged to participate in seminars, conferences, workshops, orientation, refresher and short-term courses. • The Grievance redressal cell for faculty and staff is in place.
Library, ICT and Physical Infrastructure / Instrumentation	• Books are purchased every year. • Display racks for new arrivals of books and Journals is available in the Library. • Reading room for Girls and Boys Students. • Strengthening of college Library by addition of books and periodicals. • Separate internet connection in the library to access the e-resources. • Membership of N-List. • Book Bank Scheme facility under the Students Welfare University of Mumbai. • Addition of computers, LCD Projectors and Printers. • College information is uploaded on the college website. • Provision for Wi-Fi facility in the campus for the use of the e-learning resources. • Separate room for computerised assessment programme desktop and printers. • Laboratory instruments are purchased as per the requirements.
Research and Development	• Publication of research papers by faculties. • Encourages the faculties to attend or present papers in International/National/State Level seminar, symposium, conferences. • Laboratory development
Examination and Evaluation	• Examination pattern, scheduled and evaluation method is decided by University of Mumbai. • Transparency about evaluated answer sheet and opportunity of verification to student. • Prompt and timely evaluation for first and second year student as per university norms.
Teaching and Learning	• Teaching plan is prepared and implemented by the faculty. The head of department monitors the implementation of this teaching plan. • Academic calendar is prepared at the beginning

	of the academic year and followed throughout the year. • Facility of the reading room for the students along with the internet equipped computers.
Curriculum Development	• Faculty are allowed to participate in the syllabus workshops, syllabus framing, refresher and orientation courses. • Encourage students to participate in various cultural events and sport events.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	NIL
Finance and Accounts	• Fully computerized office and account section. • Reception of salary funds from Government through the Sevarth portal.
Student Admission and Support	• Online admission process after obeying the University rules are displayed on website. • Maintain student's database through tailor made software.
Examination	• Evaluation of answer scripts of semester V and semester VI exams are with help of Online Screen Marking (OSM) software. • Faculty members of this college follow fully online system and perform their evaluation duties as examiner, Moderator as and when appointed by the university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. S. D. Gaikwad	One Day national Seminar	Mahatma Phule A. S and Comm. College Panvel	700
2020	Shri. Naresh K. Pardeshi	One Day CAS-API Workshop	A. E. Kalsekar Degree College Thane	600
2019	Shri. Naresh K. Pardeshi	One Day 7th Pay Workshop	M. C. C. College Mulund	200
2019	Dr. S. B. Patil	One Day 7th Pay Workshop	M. C. C. College Mulund	200

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	18/11/2019	30/11/2019	12
Orientation Programme	1	04/11/2019	23/11/2019	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
19	17	16	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Duty leaves for paper setting, assessment, seminar, workshop, Orientation, Refresher Maternity leave for women Staff, Special leave, Study leaves , PF facility	Advanced salary facility, Insurance, PF facility	Economical weaker students are given part payment fees facility, Group insurance, Filter water facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts external audit regularly. The statutory audit is done for the financial year by Chartered Account V.S. Vaidya and Company and they finalised the accounts by preparing income and expenditures statement and balance sheet.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 – Total corpus fund generated

5134912

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Post NAAC Initiatives 1) Obtained 2f 12B status. 2) Introduction of new PG program i.e. M. Sc. (Inorganic Chemistry). 3) Augmentation in the number of classrooms for delivering the lecture. 4) Repairing work up gradation in the chemistry laboratory. 5) Increase in the number of Doctoral degree holders among the faculties. 6) Landscaping of the premises inside the college. 7) Rise in research work publications. 8) Registration of Alumni Association. 9) Starting new computer laboratory.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Guidance Programme on Constitution	03/12/2019	03/12/2019	03/12/2019	23

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Discrimination	08/01/2020	08/01/2020	63	34
Women’s	14/01/2020	14/01/2020	84	Nill

Health				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nill
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	13/01/2020	1	Superstition Eradication	Superstition Eradication	275
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of general Information	19/12/2019	The college has a written code of conduct for all its stake holders as well as general public published on the website of the college. For this the college has following as its stake holder. 1. Students 2. Teachers3. Authorities of the college 4.Non-teaching staff 5.Parents and guardian 6.General public or society at large. The code of conduct for students expects them to follow the rules and regulation of the college as well as general discipline. Anti-ragging provision is also highlighted. The teachers are expected to follow code with respect to regularity, diligence and

		advocating the code for values and commitment. The authorities are expected to provide overall leadership, fairness and transparency in their dealing with all other stake holders. Guidelines regarding behaviour, practices and administrative procedures of the college are provided to all other stake holders as well.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vachan Prerana Divas	15/10/2019	15/10/2019	155
Marathi Language Day	27/02/2020	27/02/2020	15
Marathi Bhasha Savardhan Week	01/01/2020	15/01/2020	36
Constitution Day	03/12/2019	03/12/2019	23

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

There is minimum use of plastic in the campus. The office is computerized and use of paper is less. Pedestrian friendly campus. The college campus is integrated having 4.5 acres land. Plantation of trees is an activity that is carried out every year. So, there is an addition of trees to the existing number of trees on the campus. There is conservation of trees practiced by students and teachers. Tree plantation campaign is implemented by NSS every year. More than 100 trees are there in the campus and this year more than 100 trees have been planted.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice no. 1 Title: Costing of laboratory work by students. Goal: The chemistry subject required expensive glassware, equipment’s and chemicals which increases cost of education. Chemistry students after graduating either pursue higher degree or join industry. It is felt that an exercise of preparing the costing of their laboratory work. The aim of the practices wasto make the learner appreciate costing involved in performance of experiment in laboratory. The need for proper maintenance of laboratory equipment, instruments used. The practice: The practice involves the students in B.Sc. are divided into suitable groups of up to eight students per group. Each group is assigned to a given faculty member. The given faculty member identifies an experiment or group of experiments as required for determination of costing of the same. The concerned faculty then prepares various probable parameters that could be considered for this exercise. Thereafter, the students in a given group and for the given experiment or group of experiments prepare costing sheet for the same. The concerned faculty then prepares various probable parameters that could be considered for this exercise. Thereafter, the students in a given group and for the given experiment or group of experiments prepare costing sheet for the

same. Evidence of success: Since the practice is primarily qualitative, it is somewhat difficult for objective assessment of success made. However, there is increase in care taking in handling of materials and instruments. Also decrease in requirements of at least consumable items in the laboratory shows that the practice is appreciable, successful. Best practice no. 2 Title: Funding of research projects. Goal: To develop culture of research among teachers and students. Research is important in education an attempt is being made by this practice to encourage research culture in academics by inculcating a spirit of enquiry and process building amongst teachers especially the new entrants and students. This is achieved by way of research projects the institution supports these new ideas by providing instrumental and even financial support so that the staff members as well as students can present or publish their findings. Context: The location of the college is predominantly rural based. Many of the staff of the college are new entrants in the teaching field. So, the management decided to introduce a budgetary provision to finance research activities of teachers as well as students. The practice: On the basis of recommendations of the research committee of the college the staff members and students are encouraged to submit a research proposal for funding. The proposals are discussed and decided upon by the research committee which recommends a financial grant of up to Rs. 5000/- for a given research project. The concerned investigator of a given research project are expected to submit their findings to the research committee apart from making presentation to the general staff and also to publish their findings in an appropriate publication. Evidence of success: The success of this practice may be seen in the increase in the number of teaching staff undertaking research projects that has increased in the number of publications and presentation of the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://kgkc.co.in/wp-content/uploads/2020/03/Best-practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college is located in rural and hilly area of karjat Taluka, but our college is best accessed by students belonging to tribal areas. With pursuance of our mission, college is best opted by female learners and it is profile of the admission records. According to our mission we are attempting to provide access of courses under one roof, hence we have three masters and one doctoral programme. For economically weaker sections, college provided financial help in terms of scholarships, book bank scheme, earn and learn scheme.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Future Plans 1) Establishing the academic administrative audit. 2) To obtain Green Audit Report 3) To get Gender Audit 4) To increase the use of ICT enabled teaching methods 5) Implementation of green initiations 6) Strengthening the placement cell of the college 7) Introduction of online feedback system. 8) Purchase of e - application helpful in teaching learning methods 9) Arranging more number of lectures for PG students 10) Use of natural compost fertilizers for the growth of the flora of the college