SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

KONKAN GYANPEETH KARJAT COLLEGE OF ARTS SCIENCE AND COMMERCE, KARJAT - RAIGAD, MAHARASHTRA

AT- LADIVALI, POST- TIWARE, TALUKA - KARJAT, DIST- RAIGAD,
MAHARASHTRA- 410201 INDIA
410201
www.kgkc.co.in

Submitted To
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE
February 2020

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Konkan Gyanpeeth Karjat College of Arts, Science and Commerce Karjat has been consistently mindful of its **Vision st**atement which is 'Empowerment of women, as also the socially, economically and otherwise deprived sections of the society by providing them excellent and continue as:

- Focus on first generation learners.
- Achieve excellence in higher education.
- Develop research culture among staff and students.
- All round personality development.

The college started in 1989 as a vision of its founder, the late Shri Prabhakar N. Dharkar, who not only was a politician of repute but also a champion of his people in the cause of their education and upliftment. Initially it was a single faculty (Commerce) college though the permission was to start a multifaculty institution. By the time the college undertook its first NAAC exercise it indeed became a multifaculty institution with one graduation program in the faculty of commerce (B. Com); two graduation programs in the faculty of Arts (B. A. in History and Economics) and one such program in the faculty of Science viz. B. Sc. (Chemistry).

During the first NAAC exercise (in 2003-4) the college had a small number of students, about 650 and a relatively small space by way of area and infrastructure. However then the strength was as expected a dedicated staff, committed students and a dominance of first generation learners and The weakness was that the college was only partially aided and lacked the essential enlistment under section 2f and 12B of the UGC Act of 1956, that deprived the college of any developmental funding.

The overall academic performance also improved with results being closer to the university results. This saw the college successfully completing the second cycle of NAAC exercise with a B grade (CGPA of 2.41) in February 2013.

However the financial difficulties faced by the college slowed the growth of the college by way of limited improvement in the infrastructure and other support facilities. This somewhat delayed the timely approach towards the third cycle exercise of NAAC. The college is nevertheless now ready to undertake the third cycle NAAC exercise.

Vision

In keeping with its motto the Trust desires to create institutions of Higher Education where learners would be receiving learning experience that would be learning experience that would enlighten their lives which make them realize their aspirations and be able to meet social, Local as well as Global challenges.

Mission

To Impart the total Quality Education at the undergraduate level by

- Providing good Governance and best teaching and learning practices.
- Creating ambiances for research and development activities.
- Maximizing Academic Excellence and and placement activities.
- Interacting with Industries for mutual benefit.
- Striving for Economic well being of Local community and the region.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Good inter personal relationship among staff as well as students.
2. Innovative and creative activities.
3. Various committees to care of different activities.
4. Good discipline in the department.
5. Smooth conduction of all assessment programs without any outside interference.
6. Incidence of malpractices is minimal.
7. Committed faculty and non teaching staff.
8. Learning outcomes.
9. Compilation of syllabus of various Universities.

Institutional Weakness

1. Constraints of space.
2. Limitations of infrastructure.
3. Deficit of instruments and equipments
4. Deficit of funds.

Institutional Opportunity

1. There is potential for extension in advance degree program leading to M.Sc. (I.T.) and Ph. D. in all branches of the subject.
2. Potential for extension and add-on courses.

Institutional Challenge

1. To augment interest in the subject in light of challenges posed by availability of various professional and other courses.
2. Majority of the students belongs to remote area which is big problem in initiating new self funded courses.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular aspects followed by the college mainly depend upon the policies and decisions taken by the parent university. The role of the college is primarily to implement the same.

The university shifted its academic programs from the semester pattern to the choice based credit and grading system (CBCGS). Sometimes, thereafter in the academic year 2016-17 the academic pattern shifted to the Choice Based Credit System (CBCS). The evaluation patterns also changed accordingly and the college had to readjust its policies and academics to keep itself in consonance with the university policies.

The curriculum for the changed academic patterns was made available by the parent university. However, the college had its small role in not only developing but also in implanting the curricula designed for the various courses. Some of the college teachers were as members of the syllabus revision committees for various courses contributing their experience and expertise for the same. Most other teachers participated or conducted syllabus implementation workshops in this period.

The revised curricula were made available to the students through college prospectus, and induction lectures. Student feedback on the content and utility of the concerned syllabi for the various courses is taken and is used to adapt the teaching learning process accordingly.

Teaching-learning and Evaluation

The Teaching Learning and Evaluation is perhaps the heart of the entire academic process for any institution of higher education. Highlight of the progress is the introduction of a new post graduate academic program in the faculty of Science viz. the M. Sc. by Papers in the subject of Inorganic Chemistry. The Ph.D. program started just before the second cycle of NAAC and four scholars being awarded the Ph.D. degree.

The college takes pride in noting that its Principal was instrumental in planning and conducting the pre Ph.D. entrance test (PET) for the parent university on more than three occasions. The contribution also extended in drafting the relevant ordinances and regulations for the M. Phil. and Ph.D. programs of the University.

The overall success in planning and implementing the teaching Learning and Evaluation process depends upon a proper academic planning which may be seen by the regular teaching plans and lecture plans prepared and followed by the teachers. A sound fair and transparent Assessment programme as may be seen by the timely planning of the examination schedules. This may be further highlighted by the reduced number of revaluation requests post declaration of results and a very small number of unfair means cases. Remedial programmes as may be seen by the various remedial lectures being conducted by teachers for slow learners.

Research, Innovations and Extension

The college promotes the research culture among the staff. The grant from the parent University for Minor Research Projects submitted by some of the college teachers has been received. The college has a research centre for Ph.D. and M.Sc. (by research) in chemistry. Two of the faculty members are recognized Ph.D. guides. Faculty members have 46 publications in UGC approved International and National level journals during last five years. Three faculty members are entitled as Doctorate and four faculties are pursuing doctoral research work.

Staff members are also invited as Resource Persons for the Seminars, Workshops and Conferences. Our college

had started organic farming as innovative practice on empirical basis for two years. Though college has no formal incubation centre, yet we had incubated students with knowledge transfer of “Rakhi Making”. The students are encouraged to participate in extension activities. NSS, cultural, sports and other academic department organize the extension activities. Plastic Awareness rallies, Swachchta Abhiyan, Blood Donation camps, AIDS awareness are some of NSS activities with Government Organisations and NGO’s. It also conducts the field visit / study tour, programs on Disaster Management and Gender Sensitization. Focus is always on current issues and students are motivated to adopt different methods and materials for community outreach programmes such as street play, one act plays etc.

Infrastructure and Learning Resources

The infrastructure development of the college needs a special mention. This is because all the improvements are in spite of no aid in funding from any agencies, official or otherwise. Keeping in tune with the academic growth and aspirations and need for digitalisation and in order that the stakeholders get facilities in consonance with the various online facilities of learning. The college library has its own website (sites.google.com/site/kgkcasclibrary). As preparation for the third NAAC exercise the Library allows its users facilities such as online access for WebOPAC OBSE.

The number of class rooms available also increased during this period. Access to online teaching learning is a part and parcel for the information technology students. Students are encouraged to use internet access in the preparation and presentation of projects leading to their graduation as well as post graduation degree.

For the purpose of maintenance of infrastructure the institution takes following steps

- Regular internal check and annual maintenance by college.
- Regular practice of caring for library books and maintenance of laboratory equipments by own staff under supervision of the concerned head.

Personnel are assigned specifically for maintenance and up keep of sensitive equipment etc. Above all these, appropriate safety measures like easy access to fire fighting equipment and First-aid.

Student Support and Progression

Student support systems in the college take care of academic matters; matters relating to extra-curricular as well as other issues of importance and relevance to the students such as the grievance cells, counselling cell etc. An attempt to register an Alumni Association of the college has fructified as a part of the preparations for the third cycle of NAAC.

The communications regarding syllabus, teaching methods, exam and evaluation systems availability and accessibilities of various scholarships is done.

The non academic procedures are conducted through units such as the cultural cell, sports cell, NSS unit, woman development cell. These units or cell are headed by appropriate members of the teaching staff and are assisted by group of teaching as well as non teaching staff and students.

Caring about the Students from SC, ST, OBC and economical weaker sections is reflected in the various schemes of financial assistance available to them.

The College strives to take every possible care of students with physical disable students.

Presently there are no overseas such students admitted in the college.

The college provides medical group insurance for all its student alongwith first aid health care. The college has working arrangement with local municipal hospital for immediate care particularly for an eventuality like snake bite or scorpion bite.

Governance, Leadership and Management

An important development during the preparations of the college for the third cycle exercise of NAAC was that the state government replaced the Maharashtra Public Universities Act 1993 by the Maharashtra Public Universities Act 2016. The new Act required the constitution of a College Development Committee (CDC) replacing the earlier Local managing Committee (LMC). Accordingly the CDC was constituted in May 2017 within the stipulated time for the same. The CDC gave additional representation to the college teachers including the IQAC coordinator, and therefore, greater scope in contributing in policy decisions, planning and overall governance. The CDC was also allowed for other stakeholders to contribute in this since the Act required experts from industry, professional bodies and social workers to be included in the CDC. This has helped the college administration as well as the principal in carrying out his responsibilities and duties.

The overall administration and policy making of the college has always been and continues to be in tune with the Vision and Mission statements of the college.

The leadership of the college takes keen interest and provides required latitudes to the Principal and the teachers to take appropriate and timely decisions.

The CDC of the college act as interface between parents, trust, (Governing council) and the staff of the college through its Principal. The feedback received from the students and other stakeholders is periodically reviewed by the CDC and suitable instructions are issued for any corrective action.

Institutional Values and Best Practices

In spite of the funding deficiency faced by the college due to various reasons, the college staff and obedient students, a number of initiatives has helped the college to overcome financial difficulties.

As an example may be cited the Best Practice of “Costing of the Laboratory Tasks” done by the students with guidance from their teachers. Accordingly the students are encouraged to do the costing of each experiment they are required to perform in the laboratory.

Such costing has improved the quality of work and performance of the students since they realise the importance of diligence and careful handling of the resources. The practice also ensures the interdisciplinary nature of academics as for certain aspects like converting the time of use of instruments for a given experiment in terms of cost needed the students to take help from teachers in the faculty of Commerce.

Another best practice followed by the college of encouraging research from the college staff especially the newly recruited teaching staff and students.

The location of the college is predominantly rural based. The students in large majority therefore come from rural background.

The management decided to introduce a budgetary provision to finance the research activities of teachers as well as students.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KONKAN GYANPEETH KARJAT COLLEGE OF ARTS SCIENCE AND COMMERCE, KARJAT - RAIGAD, MAHARASHTRA
Address	AT- LADIVALI, POST- TIWARE, TALUKA - KARJAT, DIST- RAIGAD, MAHARASHTRA-410201 INDIA
City	KARJAT
State	Maharashtra
Pin	410201
Website	www.kgkc.co.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	RAVINDRA GAJANAN DESHMUKH	0251-2232711	9029102191	02148-223289	kgkc98@gmail.com
IQAC / CIQA coordinator	SHIRISH BHAGWAT PATIL	02148-220099	9423360789	02148-220096	pshirishb1115@gmial.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	08-06-1989

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	08-03-2017	View Document
12B of UGC	08-03-2017	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	AT- LADIVALI, POST- TIWARE, TALUKA - KARJAT, DIST- RAIGAD, MAHARASHTRA- 410201 INDIA	Rural	4.07	1442

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,History	36	HSC OR EQUIVALENT	Marathi	120	24
UG	BA,Economics	36	HSC OR EQUIVALENT	Marathi	120	10
UG	BA,Marathi	36	HSC OR EQUIVALENT	Marathi	120	3
UG	BA,Political Science	36	HSC OR EQUIVALENT	Marathi	120	45
UG	BA,Geography	36	HSC OR EQUIVALENT	Marathi	120	31
UG	BCom,Commerce	36	HSC OR EQUIVALENT	English	240	101
UG	BSc,Chemistry	36	HSC OR EQUIVALENT	English	120	53
UG	BSc,Information Technolgy	36	HSC OR EQUIVALENT	English	60	18
PG	MCom,Commerce	24	B.COM.	English	60	22
PG	MSc,Chemistry	24	B.Sc.	English	20	8
Doctoral (Ph.D)	PhD or DPhil,Chemistry	22	M.Sc. OR M.COM.	English	8	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				4				19
Recruited	1	0	0	1	4	0	0	4	8	5	0	13
Yet to Recruit				0				0				6
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				17
Recruited	0	0	0	0	0	0	0	0	4	13	0	17
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	14	1	0	15
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				10
Recruited	9	1	0	10
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	2	0	0	2	0	0	5
M.Phil.	0	0	0	0	0	0	2	1	0	3
PG	0	0	0	2	0	0	5	4	0	11

Temporary Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	13	0	15

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	1	0	3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
UG	Male	297	0	0	0	297
	Female	299	0	0	0	299
	Others	0	0	0	0	0
PG	Male	33	0	0	0	33
	Female	31	0	0	0	31
	Others	0	0	0	0	0

NAAC

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	62	62	51	44
	Female	64	83	73	67
	Others	0	0	0	0
ST	Male	164	145	133	127
	Female	72	64	69	52
	Others	0	0	0	0
OBC	Male	169	197	212	215
	Female	135	121	167	177
	Others	0	0	0	0
General	Male	374	427	450	453
	Female	409	504	467	466
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1449	1603	1622	1601

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 271

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	13	12	12	12

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1303	1445	1599	1615	1594

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
604	725	739	780	745

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
216	389	326	361	325

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
19	19	19	19	18

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
25	25	25	25	25

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 20

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
44.96	49.14	74.31	76.76	51.29

Number of computers

Response: 46

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution has to follow previously prepared syllabi of the parent university for all the programs/courses conducted by it. Institution has comparatively little role in curriculum design and development process. The prescribed syllabus for a given course is implemented through the respective department.

At the end of the semester, meeting of teaching staff of all departments is conducted by HOD to communicate the workload distribution for next academic year.

The board of studies of the teaching staff for given subjects /courses prepare suitable syllabi for given course. It then conducts workshops for entire implementation of the syllabi teaching staff of the given department in the college attend/ participate in the syllabus implementation workshop. Systematic implementation of the syllabus helps in efficient academic deliverance and it is effective in the assessment of students through various tests and semester end examination. The college is in continuous interaction with the university and its relevant authority for effective implementation of the curriculum by way of providing various examination personnel such as paper setters, moderators and examiners for university examination. At the college level Head of the Department (HOD) of every subject encourages the teaching staff to prepare suitable lecture plans, question banks and other relevant study material for the benefit of the student. Teachers are encouraged to use various and suitable teaching aids like models, power point presentation (ppt), charts, maps, etc. for effective implementation of the syllabi. For effective learning teachers prepares the list of references other than mentioned list in the syllabus and try to make it available in the college and in departmental library.

Also, interdisciplinary discussion/lectures are arranged for the identified topics in the syllabus. Guest lectures are arranged to make enhance learning.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 15.96

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	0	0	01	01

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 7.69

1.2.1.1 How many new courses are introduced within the last five years

Response: 01

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 61.54

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 08

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

All the mentioned cross cutting issues are well designed in the University curricula under the Foundation Course as a paper. Faculties fulfill all the objectives of the paper while delivering the lecture in classroom teaching. Outside the class room, college inculcates all the ethical values in the character and behavior of the students through the activities of Cultural and NSS departments. College arranges various guests

lecture and workshops to sensitize the students about the mentioned topics. Gender issue is well coordinated among staff and female learners. College has formed the committees like Women Development Cell (WDC), Women' Grievance Cell (WGC) which has also representatives from the outside community of the college. To make aware of environmental concerns students are exposed to tree plantation program and College employees takes care of the planted trees. Forest department of Karjat locale has helped and contributed in this drive by donating many saplings to the college.

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 83.48

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
660	629	654	694	695

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
820	796	776	800	800

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years

Response: 91.18

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
604	725	739	780	744

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The prime objective of any educational institute striving to achieve excellence is to identify respective learning levels of the students. Institution assesses the learning levels of the students after admission on the basis of XII marks which they were secure in board examination. Following range of marks has been considered.

Above First class = Advanced Learners

Pass class and second class = Slow learners

Maximum attention is given while teaching to the slow learners. Interaction with the advanced learners in the class is promoted. Slow learners are motivated to have interaction with the advanced learners in the class and also outside the class e.g. Periodic home assignment has been given and feedback conveyed to the students. A healthy comparison is made between the Advanced and Slow learners. Suggestions have been provided to the students for improvement. Lectures of Eminent Scholars / Teachers through various associations and activities have be arranged which help to boost students' knowledge.

- Remedial lectures have been conducted for the weak students.

For slow and advance learner each faculty plays a vital role for their growth and development. In the science faculty repeat practicals are arranged in the first part of the first term and second part of second term. These repeat practicals provide avenues for slow learners to improve upon while the advanced learners understand the underlying principles deeply. Theoretical principles and procedures of the

experiments are explained to the students before the conduct of the practical.

- Maximum resources have been provided to the advanced students learners.

In the commerce faculty, the advanced learners are motivated and helped to initiate their career advancement through articleships, company secretary, ICWA, ICAI, ICFAI, Law, Management studies, etc.

For slow learners institute provides

- Special Guidance Scheme
- Remedial coaching
- Personal counseling
- Tests/Tutorials
- Question Bank
- Home assignments
- Extra lectures
- Book bank facility

On the other hand, advanced learners are encouraged to participate in

- Competitive Examination Guidance i.e. MPSC / UPSC, Bank exam, CA, CS, ICWA etc.
- Research Projects.

File Description	Document
Any additional information	View Document

2.2.2 Student - Full time teacher ratio

Response: 68.58

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.15

2.2.3.1 Number of differently abled students on rolls

Response: 02

File Description	Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Students' centric methods have been used to make learning interesting and joyful.

Following methods are used:

· Experimental learning: Faculty of Science has practicals in their courses. These practical are scheduled in various number of batches. They are conducted regularly to make students skillful in the subject.

· Learning through observation (Experiential Learning) : Students of Botany of F.Y.B.Sc. are observing surrounding area of college during rainy and winter seasons to learn various plant morphology, nature, botanical name and family. Educational trips to Gram Panchayat, Nagar Parishad, Panchayat Samiti and Municipal Corporation and places like forts, Museums have been arranged.

· Exercises in Accounts, Statistics, Mathematics, Chemistry and physics have been assigned to the students in the class. They are assisted by the teachers to solve out queries, if any.

· The teachers interact and improve learners' basic skills, writing skill, making advertisement etc.

· Activities like Fun Fair (Anand Mela), Project works, Elocution Competitions help students to learn on themselves.

· Programs and Awareness Rallies on Health Issues, National leader birth/ death anniversaries have been arranged to learn national integrity.

· Various associations organize Poster, Rangoli, Mehandi competitions. This helps a lot to present their learning on the same topics.

· Marathi department conducting activity under Marathi Bhasha Savanrdhan Pandharawda i.e essay writing competitions, Best Reader competition.

· Guest lecturers to M.Com. and M.Sc. levels have been arranged. Lectures for 3 hours on whole paper enable students to learn exceptionally well.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 5.26

2.3.2.1 Number of teachers using ICT

Response: 01

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 1303

2.3.3.1 Number of mentors

Response: 1

2.3.4 Innovation and creativity in teaching-learning

Response:

The Various methods of experiential and participatory learning, as well as problem-solving methodologies, are implemented to make sure that students are dynamic participants than passive listeners in the teaching-learning process.

The college endeavors to make teaching learning as a two-way process and student-centric by encouraging the students to participate in the teaching-learning activities whole-heartedly.

The college has adopted various student-centric teaching-learning and pedagogical methods for enhancing the learning levels of the students. In regular classroom teaching, teachers employ experiential learning, Problem - solving methodologies, role-playing activities, classroom debates, group discussions, project works, survey methods, case study, field visits, field projects and research papers.

· Experiential learning: The teaching faculty of the college promotes experiential learning method. The main objective of this method is to enhance and develop experimental learning approach amongst the students.

· Participative Learning: This is the best student-centric learning method; in which students actively participate in activities such as: Classroom debates, Group discussions, questioning method, Field visits etc.

· Problem Solving Method: In order to develop and enrich students creativity, decision-making ability,

critical thinking, reasoning power, the college has adopted this method in the subjects such as Mathematics, Physics, Chemistry, Economics, and commerce, are using this method successfully for enhancing the learning experiences of the students.

· Outreach activities are offered to develop human values, ethics and leadership qualities among the students such as: NSS camps, Yoga activity for physical and mental health, Entrepreneurship development programmes Cultural events Personality development programme.

The college gives priority to the holistic development of the students outside the classroom through co-curricular and extra-curricular activities. In order to pursue the interest in their field of specialization and committees are functional. Some of the committees like Cultural Committee, Sports Committee, Alumni Committee, Library Committee, Placement Committee etc. are having student representations and participation.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 75.2

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 28.71

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	5	5	5	5

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 15.58

2.4.3.1 Total experience of full-time teachers

Response: 296

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 10.64

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

College has well established continuous internal evaluation pattern in the assessment system of the students.

College has formed exam committee and unfair means committee on local level to monitor the evaluation methods as per the University Guidelines.

For semester end examination, students fill up the forms through online portal.

In CIE, Teachers follow the objective type question papers, asking questions, debates and discussion, projects based assessment, viva-voce etc. in the college.

For PG students, there are 40 percent marks allocated for the CIE as per guidelines of the University.

At the end of CIE, teachers inform the HOD and HOD intimates the students about their progress in the curricular activities. If progress of the student in CIE is not found satisfactory, mentoring / counseling/ remedial coaching or other support mechanism is provided to the student.

File Description	Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Mechanism for the CIE is enough and fully transparent and robust to build the belief among the students cadre. For CIE, rules of University are followed if prescribed by. Students are informed about the evaluation pattern and schedule for the any internal test, presentation etc. by putting on the notice board. College has exam cell formed as per the University includes representative of the student. With start of each semester, regular classes have been conducted, meanwhile surprise test and debates are declared so that students can be kept engaged in continuous learning.

For any formative assessment, each department conducts meetings and form uniform time table in accordance with the exam cell of the college. Each department prepares mark sheet for the internal exams and submit to the exam cell for online submission on exam portal. Time to time if any reforms are suggested by IQAC, Principal, University circulars, exam committees or sometimes by student, the suggestions are considered for the improvements in the reforms of CIE.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

As per the University need and requirement, college has constituted formal exam committee which is well upto date with new provisions of exam related grievances or malpractices. Exam committee always displays the exam time table, last date to fill up the exam forms / revaluation / photocopy well in advance. Grievances may be concerned to college or University level. For college level grievances or complaints, college has formed unfair means committee which has senior faculties in it. Principal and IQAC may take participation if grievance of the student or any staff member is not related to the exam. For outside grievance, college guides to the student and forward their concern to the respective authority in the University. College always is prompt and active to resolve the grievance or complaints regarding exam affairs well in time stipulated by University if any. College has parallel arrangement for the grievance in college by arranging a suggestion box where student can lodge complaint in written form if he is unable or uncomfortable in giving verbal grievance. Principal and IQAC or Management is supposed conduct a meeting as per the complaints received. College is bound to respond the complaint rose by the student and conveyed the same.

File Description	Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

IQAC of the college prepares academic calendar by conducting the meeting at the start of each academic year. In the meeting HOD's and exam committee are invited for their inputs. A common academic calendar which is feasible and meeting all the needs is finalized. All the programs i.e. related to examination are well communicated to the respective committee. Same is distributed to each department of the college. Each stakeholder is supposed to follow the academic calendar. In the academic calendar, the tentative dates for the all types of exams are suggested. If college on any instance fails to adhere to the academic calendar an action taken report is prepared in which

possible reasons not to adhering the calendar is to be explained. There is autonomy provided to HODs to decide their own time table on small issues such as conducting surprise test/ quizzes/ question bank etc. as per their completion of syllabus or other things. All the departments are always informed about their last date of submission for mark sheet for CIE.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

College follows the syllabus of the University of Mumbai. All the PO's, PSO's and CO's are defined already by the Board of Studies of concerned course. It is well displayed on the website of the University. In addition, college can also define some other outcomes of the courses which will be in accordance with syllabi. IQAC is always sensitive with the outcomes of the syllabi. Teachers are informed about the objectives in the meeting of each department by their HOD's in their departmental meeting by providing the copies of the syllabus of each course. For each student, college displays course outcomes on the institutional website. Students can visit the website or objective is conveyed in the classroom teaching also, therefore student is aware of all objective and will be ready for filling feedback regarding the curriculum.

File Description	Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

College has permanent affiliation with University of Mumbai. Hence, college follows the syllabus prescribed by the BOS of University for each program and course. HODs are always trying their best to meet the objectives of the syllabus by guiding their subordinates. College is always takes feedback about the syllabus from the stakeholders of education system. Feedback about the curriculum reflects the effectiveness of the syllabus and its implementation. College teachers always explain course outcome and objective in the classroom teaching learning process. The outcome of the

course is displayed on the college website for the reference to the students. To access the objectives, teachers prepare teaching plan accordingly. NSS, Sports and cultural department conducts their activities in alignment with course objectives.

2.6.3 Average pass percentage of Students

Response: 71.43

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 215

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 301

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.07

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0.21

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0.21	0

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

File Description	Document
Any additional information	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.05

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 1

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 94

File Description	Document
Supporting document from Funding Agency	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The college is in continuous efforts in dissemination of knowledge in and outside the premises.

However, college has no official or any separate arrangement as the incubation centre. Yet college has necessary infrastructure to provide opportunities for creativity to the students.College makes available all the support systems such as electricity, computers, printers, scanners, laboratories, library with Wi-Fi connectivity etc. Students can use all these facilities present the college. Transfer of knowledge from classroom to laboratories is well interlinked by our faculty members. Library has INFLIBNET and OPAC in their functioning and is open to the students for preparation of PG projects which is also a means of knowledge transfer. Our library tries to purchase maximum number of journals and periodicals which will be matched with the budget of the library. Library plays important role in the mechanism of knowledge transfer from print medium to their cognitive mind. College also arrange guest lecturers through which our students interact with and try to increase their knowledge in their subject domain. Students are allowed to participate and exchange knowledge outside the college. College provides access of Commerce lab, Scientific accessories available, ICT room etc. to the students to learn and expand their horizon of knowledge.

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
e- copies of the letters of awards	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 2.5

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 5

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 2

File Description	Document
URL to the research page on HEI web site	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.01

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	7	1	4	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 2.29

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
14	9	8	6	6

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college as an institute has major part in stimulating the sense of social responsibility towards the society and inculcating the essence of environmental liability in the students. College does the extension activities in the neighborhood of the premises through its NSS and Cultural unit.

NSS unit conducts manifold activities such as:

Tree plantation: To realize the importance of tress in the environment.

Health Rallies: To create awareness in the society of nearby villages specially women

Cleanliness drive: Maintaining the hygienic environment in the villages

Blood Donation Camp: Responsible donor for saving life of others

Birth and Death Anniversaries: To spread thoughts great reformers and thinkers of society

Women's Day: Active role of women's in our society.

Environment Day: To sensitize the students about environment

Road-safety Rally in Karjat: Awareness to minimize road casualties

Our college had adopted nearby village 'Ladivali' to extend the services of NSS units. College helps the village through its activities and completes its outreach programs.

To enhance the role of students in nation building, college arranges Voters' registration drive in the college. Students interact with the community and focus to minimize the rural problems encountered in their daily life. Teachers always accompany the group students to guide them and give proper directions to follow the discipline in the group.

File Description	Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 48

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	8	9	11	11

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 47.47

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
258	234	230	540	330

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The College has a very good campus in the Sahayadri Mountains. The Institutions has adequate infrastructure and Physical facilities for teaching learning and various academic and administrative activities. The college has adequate facilities for teaching – learning activities which include classrooms, Parent Institutions Seminar hall, library, laboratories, playground etc. and some of the facilities are given below.

· Total area is 4 acres.

· The college has 19 Classrooms for UG and PG programme offered.

· There are 7 laboratories for UG and PG programme.

· 1 Parent Institutions auditorium is available for arrangement of any seminar, Conference and workshops or other activities.

· The entire college has Wi-Fi and high-speed internet connections.

· There are 15 Desktops and 31 laptops. These computing equipments are used by various department and faculties such as Arts, Science and Commerce, BSC-IT, NSS etc. most of the desktops are upgraded with Windows 10 Operating System.

· Library facilities: Free Library Website with URL: . e-No dues, online feedback forms available on website, Web-OPAC, free e-books, free e-journals and subscription of N-List.

· College has well preserved botanical garden with plants required for the practical purposes.

· The campus is made secure with CCTV and Security persons.

· The central library in the campus has more than 12 thousands books.

· A separate reading room in the library has been arranged for girls and boys.

· Each building is equipped with water purifiers in the campus.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

College has enough infrastructures for the sports and cultural activities. All the activities and events are seen in the college as per the academic calendar prepared by IQAC.Sports events are conducted every year in the college.

- Both indoor and outdoor games are made available to the learners.
- Sports director or team of senior teachers is appointed to guide and mentor the students.
- Students are allowed to participate in University or college level workshops/meeting or any events.
- Students are paid with TA and DA as needed or guidelines depicted in University regulatory.
- College provides sports play ground spread into 4000 Square feet for outdoor games.
- College offers all different sports suited for girl students.
- Cultural events and days are celebrated in the college with consultation of the students' representatives.
- Institution is proactive with sanctioning and allocating ample budget for the Cultural programs.
- College is in favor of to cater all tastes of possible culturing events to the students.
- Annual Function named Jallosh is arranged for the students to showcase their individual or group talent.
- To encourage maximum participation, college invites chief guest who will be well known public figure.
- Team of teachers and non-teaching are accompanied if students or group of students are going to represent the outside the college premises.
- Expert Coach is provided for students to make them enough competitive for cultural activities.
- Certificate and prize distribution for successful and meritorious students are done with the hands of invited Guest and Chief Guest.
- College has no Yoga Centre but yoga is performed by the students on International Yoga day and in NSS activities.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 10

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 2

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 17.44

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
2	12	9	19	11

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library has good collections of books, Journals, periodicals. The Library fallows Open Access System,

accommodated near to the Science Building D with built up area 1200 Sq. ft which comprises reference section, stack room, reading rooms for Girls and Boys. It has fully computerized issue and return of library resources. OPAC, Web- OPAC and Free Library Website is available for users. Each student shows his/her I-Card while entering the library which is returned to them while leaving the library. Besides these there is Visitors register kept in the entrance of the reading room. Books, Journals and other document procured after suggestions received by the teachers and students. There is separate display board for the new arrivals in the library. Regular meeting of Library Advisory Committee are conducted which subsequently consolidates and forwards recommendations to the Principal. The library ensures that internet connectivity is maintained at all times. In addition to these the library gives value added services like:

- Golden facility cards for merit list students.
- Girl student one extra book
- Book Bank Scheme for Backward students organized by Department of Students Welfare University of Mumbai.
- Question paper bank.
- Library orientation.
- N-List Membership from INFLIBNET.
- E- No Dues.
- Online Feedback form
- Current Content of Journals
- Free e-books and e-journals.
- Competitive Exam guidance with the help of Website links

Name of the ILMS Software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully automation	2.0.0.12	2013

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

A book in the library may be considered as an Antiquarian books or rare books if it belongs to the following factors: A book is of old nature with respect date of publication, a book is very important but unavailable or it can be out of print hence insufficiency in the market and original edition with autograph of author/s and due to physical or intrinsic characteristics book may be regarded as rare book. Our library has collection of over 12000 books whose spread covers books related to Marathi literature, text books as per the curriculum, reference books for all the branches, journals with old archives, mythological books,

autobiographies, compendium etc. But as per the general rule laid down for rare books, library does not contain any rare book or manuscripts.

4.2.3 Does the institution have the following:

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.62

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1.7	2.2	2.2	0.8	1.2

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 15.46

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 105

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

In our college IT facilities are as below:

Sr. No.	Name	Quantity / Particulars
1	Desktop	15
2	Laptop	31
3	Internet	1
4	Browsing centres	3
5	Routers	7
6	Available bandwidth	20 mbps
7	Computer labs	2
8	Electronic package	e-journals, N-LIST INFLIBNET, Open Access Journals
9	Printers	12

10	Scanner	4

Free Wi-Fi is available to the faculty members and Students in the campus. The staff members access CDs and laptops for teaching. Approximately 165 CDs are available in the library. Whenever the teacher needs CDs, the library provides it for teaching purpose. Every year college updates its IT facilities as and when required within the budgetary provisions.

File Description	Document
Link for Additional Information	View Document

4.3.2 Student - Computer ratio

Response: 28.33

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 16.23

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.90	10.98	8.39	18.41	11.03

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has a well enshrined policy towards procurement, utilization and maintenance of the physical, academic and support facilities such as laboratory, library, sport complex, computers classrooms etc. The annual budget of the college as approved by the Campus Development Council (CDC) Budget encompasses specific amounts towards enquiries of each of the support facilities mentioned above. It has transparent and clean policy for acquiring or creating these facilities, by way of purchase committee which allows for work order / purchase order as may be necessary.

Utilization of the support systems, equipments and facilities is carefully carried as per instructions so that maximum uses with minimum shear and tear of the infrastructure. There are specifically appointed laboratory Assistants for Instruments/equipments/furniture's and fixtures/Chemical/glassware etc. Calibration, standardisation and precision measures of the equipment are periodically done. Regular internal check and annual maintenance by college non-teaching staff is done.

File Description	Document
Any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 38.26

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
593	526	604	597	552

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**

5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 29.07

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
149	97	205	160	364

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.01

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	08	03	03	01

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 37.96

5.2.2.1 Number of outgoing students progressing to higher education

Response: 82

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 20

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Students are the essentially an important stakeholders in the education hierarchy and play integral role in overall functioning of the college and in college campus. Students participate in giving free and transparent feedbacks about various parts of the system such as syllabus, teachers, institutional. Their inputs about the syllabus are always welcomed and considered as part of their curricular activity.

About extracurricular activities, College abides all the recommendation and rule of the formation of student council stipulated in the Maharashtra University Act and University act. College gives priority to meritorious students in the formation of student council. College feels the participation of the students in academic affairs as crucial step in sustenance of the healthy academic environment. Students are placed in various committees to put forth their ideas in front of college administration and their representation in committees such as NSS, Sports, Cultural, exam, library etc. assists in easy execution of the extracurricular events. In every extracurricular occasion, students' views or opinions are considered on prime basis so that

students can participate cheerfully in maximum events and in highest numbers. Students are involved in to arrange and conducting the activities of NSS, Cultural and Sports. Their participation in curricular activity by giving feedbacks about syllabi and teachers improve the student-teacher relationship in the classroom teaching. Their involvement in extracurricular activities makes feel students connected in the college campus. Hence overall participation in the governance of academic or extracurricular matters had positive impact on their college life.

File Description	Document
Link for Additional Information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 0

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Ex students are always keen to take part in the programs and varieties of activities of the college. Their presence is always appreciated in the NSS camp, sports and cultural events. Their valuable role in the guiding the students is noteworthy. There is strong force of cohesion between pass out and a current academic year student since our college is a small unit in the rural area. They always remain in touch with the college teachers and administration. Some of the students who were active volunteers NSS and culture activities are doing well in the Karjat rural area and proved self as responsible citizen. They have been

elected for the lead roles in their Group Gram Panchayat Samiti. In last five years, their contribution in terms of physical form is identified by the college. However, college has initiated formally to register the Alumni Association of the college as accreditation process involves registration of the Association.

File Description	Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision:

The vision statement of the college is ‘Empowerment of women’ and, socially, economically and otherwise deprived sections of the society by providing them excellent academic opportunities.

Mission Statements:

The mission statements are:

- Focus on first generation learners.
- Achieve excellence in higher education.
- Develop research culture among staff and students and to carry out community oriented and eco-friendly research for development of the region.
- All round personality development.

The governing body of the college monitors the overall policies and future plans prepared by the college through its LMC and the Principal. The LMC of the college monitors and helps the Principal in the day today administration of the college.

For an effective implementation of the policy statement and action plans, all the stakeholders are taken into confidence through Quality Assurance Cell (QAC) of the college alongwith a variety of other approaches such as written communication or interactive meetings. The leadership of the college is ever alert to the requirements and changes expected for a proper growth of the college along with its stake holders. This is often done by providing support, financial as well as clerical for all the activities in this regard.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

- **Principal Level**

The principal has decentralized the various academic administrative, curricular and non -curricular activities to the staff members of the college. It is as follows:

- Quality Assurance Cell (QAC)
- Internal quality assurance committee (IQAC)
- Examinations committee
- Student council
- Attendance committee
- Library committee
- Academic planning committee
- Research committee
- Web site management committee
- Purchase committee
- Staff academy committee
- Women development cell
- Students' counselling cell
- Reservation cell
- Student Grievance Cell
- Women Grievance Cell
- Sports committee
- Cultural affairs committee
- N.S.S. Local Advisory Committee
- Unfair means Committee (for exam purpose)

Faculty Level

In accordance with the committees setup by the Principal, the faculties are given the coordinator ship to perform the activities accordingly.

The coordinator of the committee is the convener of the activity. The other members of the committee coordinate the activity.

Student Level

The students' participation in curricular and non-curricular activities is as volunteers. The college forms Student Council for the representation of the students' rights and duties.

File Description	Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Although there is non formal perspective plan all development and deployment of strategies are planned and implemented in structural manner .The college development committee (CDC) meet at the end of

every academic year to review all objectives of the college especially those related to academic programs ,support activities, status of infrastructure and makes recommendations to the governing councils regarding the success or shortcoming in the academic matter and budgetary provision for the various activities of the college. Thereupon the governing councils reviews the recommendations made by the CDC and provides suitable resolutions and guidelines for next academic year including those for starting new academic programs, initiating new activities for students and teachers in particulars and stakeholders in general. Using these resolutions and guidelines the CDC again meets at the beginning of the following academic year. In this meeting the CDC in tune with the resolution and guidelines of the governing councils deliberates and prepares a plan for the concerned academic year. This includes guiding the principles in seeking permission regarding new academic programs, appointments of teaching, non-teaching staff is required, preparation of budgetary provision for the various activities to be conducted by the college. In this meeting the CDC also recommends initiative to be taken to increase or control student admission to various academic programs including seeking from the university permission to admit additional students.

File Description	Document
Any additional information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The organizational structure of the college consists of the governing council of trust headed by the chairman and represented for the administrative purpose of the college by the secretary and CEO of the trust. The ultimate decisions regarding starting of the new academic programs, appointments of teaching, non-teaching staff, disciplinary actions required to be taken against the appointed staff and the sanctioning of the annual budget of the college are within the preview of the governing council. The CDC, constituted as per section 97 of the Maharashtra Public University Act 2018, accompanies representatives from the governing trust , teaching and non - teaching staff of the college and experts and experienced members of the public from various walk of life such as industry, business , academic , social science etc. helps the governing council by making recommendations regarding various academic , co-curricular and extra-curricular activities to be conducted by the college as also regarding budgetary provisions. On the other hand, CDC also helps the Principal in implementing the resolutions and guidelines of governing council.

The Principal of the college constitute various committees statutorily or otherwise to streamline administrative procedures academic activities and extra-curricular activities as also for overall discipline in the college. Committees are also formed for purposes like supervisions and repairs and maintenance of various support system in the college. Some of the statutory committees are the admission committee which is responsible for smooth admission process to the various academic programs keeping in the mind the reservation policy and interest of various academic programs. There is a statutory special cell to look after the facilities and fair treatment of students from reservation category. Another statutory committee is that of the exam cell of the college which also has sub committees to deal with unfair means cases of the students.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: D. Any 2 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document
Any additional information	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Various committees in the college and the particularly the statutory committee conduct their business through scheduled meetings and maintaining the minutes of the same. This could be illustrated by the following examples: one of busy and important cell is exam cell and its functioning is observed by IQAC and Principal.

Library Advisory Committee:

Library Advisory Committee is formed by the statutory rules stated in Library Administration of the college. It constitutes Principal, Librarian, and Members from teaching faculties and students' representatives. Library meetings are regularly and periodically held in the academic year. During the

meeting, agendas are discussed and implemented as per the resolution passed in the meeting. Resolutions help the librarian in well functioning of the library for end users. In meetings, inputs and suggestions from the members are noted and it facilitates in preparing the budget for purchase in the academic year. Recommendations for any text books or reference books from the students and faculties are always taken in to consideration on priority basis. Effectiveness can be measured in terms of up gradation in the infrastructure and facilities available in the library area. Library laid down the policies for purchase of new books as well as weeding out old or outdated books.

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institute has following welfare measures for teaching and non-teaching staff:

The institute has following welfare measures for teaching and non-teaching staff:

1. Advance against salary is offered whenever required.

2. TA and DA have been given to the staffs that are going for the college work.

3. Time to time follow up is taken to reimburse medical bills of the employees from the government.

4. NOCs have been given for loan purposes as per rules.

5. Duty leaves are granted for academic and college work.

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 33.16

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards

membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	4	7	8	9

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	2	1

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 19.36

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	1	4	7

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The performance appraisal form contains information for the given academic year regarding performance of academic duties, participation in cultural, co- curricular, extracurricular and research activities as well as contribution to the administrative function in the college. As such this information is considered before assigning same, newer or different duties to the given staff member in the subsequent academic year.

All the methods of assessment are used in an encouraging manner to improve performance in teaching as well as research. Newly recruited-staff member are counselled on their responsibilities like teaching, examination work etc. by their senior colleagues.

On the basis of review of the performance appraisal report the management through the local managing committee communicates with the appropriate staff member. This has resulted in a smooth co-ordination in the various activities of the college.

As per new guidelines Academic Performance Indicator (API) forms have been taken by IQAC by the end of academic year and it is verified by IQAC. The Principal of the college put up the record to the University Scrutiny authority and Office of Joint Director for processes of Carrier Advancement Scheme.

For the non-teaching staff promotions are given by the direction issued by the government guidelines from time to time.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal audit is periodically performed through a chartered accountant.

Internal Audit:

Internal audit is done periodically by Mr. Vikram S. Vaidya an auditor visits the accountant and checks the required documents. He provides suggestion, if required. Observations made by him are brought to the notice of the Accountant and the Principal. Suggestions related to new GST were really valuable to keep the account ready for an audit.

External Audit:

The KGKC Management has appointed Mr. Vikram S. Vaidya as an external auditor who looks after audits of the college. Books of accounts, Statements and vouchers etc. are audited by the external auditor. The last audit was done for the financial year 2017-18. There is no major objection raised by the auditor.

Audit of NSS has been done by the external auditor which is also audited by the university Auditor also.

Audits of individual grants of Minor Research Project have been done by the college external auditor and same submitted by the university.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Institutional strategies:

The revenues of the college primarily come from the fees for various academic programs received from the students. The grant of salary received from the state government for the staff appointed in the grant in aid program and on very small level through the minor research projects funded by the university and undertaken by the teaching staff of the college. In order that the funds at the disposal of the college are properly and optimally utilized and annual budget plan is prepared including that for every department of the college. To prepare the budget the practice followed is from every department. Utilization certificate for past expenses of sanction funds and requirements for current academic year are obtained.

Thereupon and considering the availability of funds, each department is provided with a guideline for using the sanction funds.

File Description	Document
Any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance System streamlines the planning and the conduct of all academic activities. It also helps teachers in preparing their proposals for promotions under the career advancement scheme. For this purpose, various committees of the college statutorily or otherwise are constituted and evidence of success of this practice is seen by the tremendous success of various activities organized by the college including the facts that as many number of teachers could get their promotions to the higher stages and or cadre in smooth manner.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Student becomes a part of the system as he / she takes admission in the college. Teaching – learning process is maintained as a healthy practice in the college. This process is continuously monitored by the

Principal of the college. Teachers conduct lectures as per the teaching plan prepared authenticated by the HOD of the department. IQAC regularly arranges meeting to take feedback and analysis of the feedback is done meticulously. Ambience of the college is completely made student – centric and necessary support like co-curricular and extracurricular activities are arranged to enhance their learning capability.

Following activities are under the focus of the IQAC:

1. The student intake choice exerted by the student for particular course or program.

2. The effective monitoring conduct of lectures.

3. Feedback received and analyzed from students regarding teaching and concerned syllabus.

4. Monitoring the examination results and providing counselling to teachers where the results are below the expectations and also by providing encouragement to teachers with good academic deliverance.

5. By updating and maintaining resources support system for teaching learning process.

File Description	Document
Any additional information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for**

improvements

2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* Post accreditation quality initiatives *(second and subsequent cycles)*

Response:

The college had already completed the assessment and accreditation process of NAAC for two cycles with incremental growth in each. College had undergone the process of 2f and 12b status according to the UGC act. While preparing for third cycle the college has two additional academic programs upgraded and dynamic varsities, sufficient support system. For teaching learning and evaluation, significant digitalization of library and other information resources, upgradation of infrastructure by way of new and laboratories with research facilities for Ph.D. program in Chemistry, timely submission of AQAR. Four doctorate students had been awarded the doctoral degree and some faculties also upgraded their academic achievements. College conducted many Guests lecture for benefit of the post graduate students. Principal of the college had been appointed in the University hierarchy. He is Chairman of Board of Studies in Chemistry subject. He was the member of Academic Council, Chairman of Unfair Means Committee at University level. Our Office Superident is the recipient of the Best University Employee in the year 2018.

File Description	Document
Any additional information	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 3

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	1	0	1

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2

1. **Institution shows gender sensitivity in providing facilities such as:**
    1. **Safety and Security**
    2. **Counselling**
    3. **Common Room**

Response:

College takes utmost care for safety of girl students as major stakeholders are from female gender. College has anti-ragging committee headed by female teachers in the college which is active throughout the year. Each corner of the college is secured with the CCTV cameras whose recordings can be seen in Principals cabin. College has Ladies Common Room in the premise and separate reading room is made available in the library. College has formed committees such as Women Development Cell, Women Grievance Cell to provide counseling and any legal protection to the female learners. College female staff every year arranges a program namely ‘Haldi Kum-Kum’ to alongwith females of nearby villages to connect with and create harmony in the society. Female stakeholders had not given any complaints against the harassment inside the college campus or dropped any grievance in the box called ‘Sakhi Box’ provided for only females. All the committees pertaining to females are made compulsory to submit the reports regularly and it is instructed to take prompt meeting and action accordingly if any grievance or complaints are received in the complaint box / Sakhi Box or to the committee in oral or written form.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)	
7.1.3.2 Total annual power requirement (in KWH) Response: 18289	
File Description	**Document**
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 0

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)	
7.1.4.2 Annual lighting power requirement (in KWH) Response: 971	
File Description	**Document**
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Waste management is essential practice to save the environment and effective disposal system helps in maintaining hygienic environment. The college practices conventional processes to manage wastes produced in the classroom, office and campus. There are enough dustbins in the college kept at proper locations in the campus. In the dustbins, most of the waste collected is of solid type. In classroom, library

and offices, the dustbins are filled with basically stationery items. Waste management includes recycling processes wherever possible. College always create awareness to produce minimum wastes by many drives through the NSS and other programs. Canteen takes necessary precaution by using washable utensils helping in the minimisation of waste production. Electronic wastes are best kept at minimum level as college always repairs and maintains equipments in proper ways. Cartridges of the printers are refilled instead of throwing in the dustbin. College ensures about the neat and clean premises by maximising the greenery in the college campus.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Our college premise is located in the hilly ranges of Sahaydri Mountain. Karjat as a taluka level place of Raigad district has average rainfall of 3000 - 4000 mm every year. In the campus there is natural and gradual slope area across which roof top water and rain water runoff. College has planted enough trees to stop the soil erosion which helps us in natural water restoration in the premises through maximum percolation. Waste water and effluents released by the college after use is allowed to percolate in the same premises throughout the year which will be helping in recharging the ground water level. For easy seeping of water into soil, college has minimum use cement or concretized work in the campus of the college hence exposing maximum surface area to facilitate the percolation. Every year, students and teachers of the college plants more than 50 trees in the premises. College has one bore well inside the campus and one dug well outside the campus located at the bottom of slope of premises. In monsoon times, water level goes up and which is sufficient to meet water demands of college during post monsoon period. Additionally outside the premises, there is water canal which is contributory to the water need if any.College has no artificial system of water harvesting or restoration in the campus. College has enough ground water availability in the ground during pre monsoon and post monsoon period. College ensures minimum usage and wastage of water hence believe in conserving water.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**

a) Bicycles
b) Public Transport
c) Pedestrian friendly roads

- **Plastic-free campus**
- **Paperless office**

- **Green landscaping with trees and plants**

Response:

Our College has implemented green-friendly practices to manage the available resources and has taken steps in environmental conservation and protection. Students are made aware about the hazards of the destruction of environment through the curriculum and programs.

Plastic Free Campus: Awareness program on 'Say No-To-Plastic' was kept by NSS and the college. Minimum use of printouts is promoted. Maximum Information/Record is maintained in computers.

Green Landscaping with Trees and Plants: The campus is well maintained with the trees and plants and lawns. On the occasion of world environment day tree plantation is done every year in and around the campus. Maximum efforts have been taken for the pollution free campus.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.18

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.14	0.11	0.03	0.10	0.09

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**

5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 9

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	5	0	0	4

File Description	Document
Report of the event	View Document

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

File Description	Document
Any additional information	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 17

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	03	04	04	01

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Institution organizes national festivals and birth/death anniversaries of the great Indian personalities. The college celebrates Independence and Republic Days in the college. College students present patriotic songs on these days. NSS students conduct various activities on these days.

- Birth and Death Anniversaries of Mahatma Gandhi, Dr. B.R. Ambedakar, Dr. A. P.J. Abdul Kalam as “Vachan Prerana Diwas” by Library department, Swami Vivekanand Jayanti as Yuva Diwas by NSS, Gurupaurnima, International Yoga day etc. are celebrated and their importance is conveyed to the students through lectures and programs.
- Days like Constitution Day, Women’s Day, Human Rights Day and Environment Day etc. have been celebrated and various programs have been arranged for the students.
- Maximum efforts have been taken to inculcate the ethical values among the students.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The Institution maintains complete transparency in its financial, academic, administrative and auxiliary functions.

Finance: Response

- The College prepares its Budget in the beginning of Academic year. To prepare the budget the practice followed is from every department. Utilization certificate for past expenses of sanction funds and requirements for current academic year are obtained.
- Thereupon and considering the availability of funds, each department is provided with a guideline for using the sanction funds.
- Internal and external audit is done periodically by Mr. Vikram S. Vaidya an auditor visits the accountant and checks the required documents.

Academic:

- The teaching workload is allocated to the staff members as per norms. Time Table is prepared and displayed for the students. It is distributed to the teachers. If any teacher goes on CL OR DL his/her lectures are adjusted to the other teachers.
- Different committees are formed in beginning of academic years for co-curricular and extra-curricularactivities.Principal and IQAC decide the committee work. Teachers have freedom to choose the committee of their interest and ability

Administration:

- The administrative staff is allocated with various works such as admissions, scholarships, accounts,

salary and Income Tax etc. There is a separate provision for examination work for which adequate staff is provided. Office superintendent is Head of the Office/non-Teaching staff who looks after all administration.
- Attendance of the Employee is maintained through signing muster as well as through Bio-metric attendance which ensures complete transparency.

Auxiliary Functions:

- The management provides private/Contractual workers for security, cleanliness, maintenance and repair works. These services are regular, prompt and efficient.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practices in Teaching -Learning Process and research, consultancy and extension

- Invite resource persons for exposing key ideas and relevant aspects of the syllabus for benefit of staff, students of the college along with those from neighboring institutions.
- Faculty members are encouraged to pursue research, apply for research projects to different agencies for financial assistance.

Best Practice no. 1

- Title: Costing of laboratory work by students.
- Goal: To make learning participative one interdisciplinary. The aim of the practices to make the learner appreciate:

- Costing involved in performance of experiment in the laboratory.
- The need for careful work.
- The need for proper maintenance of laboratory equipments, instruments, assemblies etc. used in the laboratory.
- That learning can be more interesting meaningful and interdisciplinary in nature.
- To make the learner assured of the care and finances involved in academics and thereby in industry.
- Context: The ever increasing cost of higher education is a matter of grave concern especially with respect to subjects that require large amount of recurring or perishable inputs along with expensive equipments and instrumentation like those in many science subjects with particular reference to chemistry. Chemistry students after graduating either pursue higher degree or have to join industry. In either case further success will depend upon their proper training and orientation at graduation

level. Since at higher levels they could be required to interact with people with different areas of specialization or requirements. These aspects along with the need to better understand their own subjects and to make learning participative and interdisciplinary. It is felt that an exercise of preparing the costing of their laboratory work i.e. the cost involved in performing the given experiment could help positively in arriving at the desired goal for the practice.

- The practice: The practice consists of following:

- The students in all classes from F.Y. to T.Y. B.Sc. are divided into suitable groups of up to eight students per group.
- Each group is assigned to a given faculty member.
- The given faculty member in consultation with the head of the department or on the basis of departmental meetings identifies an experiment or group of experiments as required for determination of costing of the same.
- The concerned faculty then in consultation with members of Commerce faculty prepares various probable parameters that could be considered for this exercise.
- Members from the Commerce faculty interact with the students in order to explain the various parameters of costing.
- Thereafter, the students in a given group and for the given experiment or group of experiments prepare costing sheet for the same.
- Evidence of success: Since the practice is primarily qualitative, recent and one that is not part of actual academic performance, it is somewhat difficult for objective assessment of success made. However, going by general improvement in the performance of students in their overall experimental work and observance of good laboratory practices such as:

- Improvement in cleanliness in the laboratory increased; care taken in handling of materials and instruments.
- The decrease in requirements of at least consumable items in the laboratory shows that the practice is appreciable, successful and further work possible thereon.
- Problems: Given the non-commerce background of the students as well as staff of the chemistry department their orientation towards the concept of costing involves some degree of difficulties however efforts taken by commerce faculty in this regard were able to cope with this difficulty. The practice required very little by way of funding except for same amount to be expended on the stationary required for the same.

Best practice no. 2

- Title: Funding of research projects.
- Goal: To encourage teachers as well as students to undertake research projects. In keeping with the mission statement of the college an attempt is being made by this practice to encourage excellence in academics by inculcating a spirit of enquiry and process building amongst teachers especially the new entrants and students. This is achieved by way of research projects, the institution supports these new ideas by providing instrumental and even financial support so that the staff members as well as students can present or publish their findings.
- Context: The location of the college is predominantly rural based. The students in large majority therefore come from rural background. Many of the staff of the college are very young or are new entrants in the teaching field. As such it was felt that the vision and mission statement of the college can be realized by way of introducing newer fields and bright career options that could be pursued if the mind set of research and enquiry is followed. As such the management decided to introduce a

budgetary provision to finance research activities of teachers as well as students.

- The practice: On the basis of recommendations of the research committee of the college the certain area or areas are proposed for the given academic year. The staff members either alone or in a group are encouraged to submit a research proposal for funding. This is applicable also to students or group of students under the guidance of senior teacher. The proposals are discussed and decided upon by the research committee which recommends a financial grants of up to Rs. 5000/- for a given research project. The concerned investigator or investigators of a given research project are expected to submit their findings to the research committee apart from making a presentation to the general staff and also to publish their findings in an appropriate publication.
- Evidence of success: The success of this practice may be seen in the improved performance of many students in their degree examinations and increase in the number of teaching staff undertaking research projects that has increased in the number of publications and presentation of the college.
- Problems: Primary problems encountered in implementation of practice stems from financial difficulties faced by the college for the past few years. Apart from that in many cases resources required like sophisticated instrumentation in science subject or difficulty of communication for data collection in subjects requiring field work need to be overcome. However, the resources required are often availed by communication with institutions of advanced learning and research.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The admission process of the college is unique and can be truly said to reflect the Vision and mission of the college. It is not only true to this but does this within the framework of the university and government guidelines and regulations for the same.

The vision statement which is ‘Empowerment of women, as also the socially, economically and otherwise deprived sections of the society by providing them excellent academic opportunities. Mindful of this every effort is made to ensure that no student particularly the girl students or the students from the socially deprived strata is kept out of the admission process or deprived of admission even if such students find it difficult to afford the fees and other financial burdens of academics.

The mission statements of the college which have been and continue to be as a focus on first generation learners; achieve excellence in higher education.; develop research culture among staff and students and to carry out community oriented and eco-friendly research for development of the region keeping sight of this mission the college has a transparent and fair admission process that ensures that any or all decisions regarding counselling of students; preparing a merit list of students aspiring to seek admission to the

various academic programs of the college; providing support facilities; concessions in payments of fees etc. are taken by the admission committee. Decisions regarding students from the reserved category of students are considered only after the relevant committee of teachers from the reserved category approves the same.

The admission committee comprising of senior teachers prepares a schedule of the admission process on the basis of the guidelines from the university at the beginning of the academic year. Prior to this the college prospectus is prepared by the same committee. The prospectus provides all the basic information detailing the various academic programs, possible course combinations, discipline rules, fees structure for every academic programme and so on.

Every effort is made to see that no student is deprived of his chance to get admitted to the college. When the restriction on the number of seats available the college makes requests to the parent university to consider admission of additional seats to a given programme. This request is usually accepted by the university as the college fulfils all the required criteria for allowing such requests for additional seats like sufficient infrastructure; sufficient number of qualified teachers; willingness of teachers to share the additional academic work; and satisfactory cooperation by the teachers to the university in the conduct of the exams and the subsequent evaluation process.

The uniqueness of the admission process of the college is that no student is deprived of admission for want of funds or ability to pay the requisite admission fees at the time of admission. Most students are allowed to pay fees in convenient instalments. No additional fees apart from the official fees structure provided by the university is charged. However what is remarkable is that for some programs like the unaided M.Com. Programme, the students were granted admission by charging merely half the fees as per the university fees structure for this program for the first few years with only a marginal increase thereafter till the current academic year. Students eligible for scholarship from the various government schemes are provided guidance and actual support by providing computer and data entry facilities required for the same, free of cost.

More than half the students admitted to the college belong to the reserved category with a more than significant number of girl students as may be seen by the number and category of students admitted in the last five years.

File Description	Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

The Konkan Gyanpeeth Karjat College of Arts, Science and Commerce Karjat is preparing itself mindful of its strengths, weaknesses opportunities and challenges to face the assessment and accreditation exercise for a third cycle that shall help it in its academic and all-round endeavour as an institution of higher education. Unaided M. Sc. (By Papers), M.Phil. and Ph.D. programs were started in Chemistry under the Faculty of Science. During this period the college started some research activities by way of encouraging its teaching staff to undertake minor research projects as also to pursue Ph.D. in their selected subjects. Various other activities like intercollegiate events, cultural festivals, sports events for and on behalf of the parent university. The importance of the college also grew in this period by way of university recognitions as members of the Board of Studies, as PG teachers to some of its teachers, inclusion of some teachers as paper setters and moderators for university examinations, inclusion of some of the college teachers in various university subcommittees and so on. The overall academic performance also improved with results being closer to the university results.

Concluding Remarks :

College as an institute got success in achieving its goal and mission which was envisioned by the founder of the college. During post accreditation of second cycle, college almost meet with all recommendations made by the NAAC peer team. Some of the faculties had successfully completed minor research projects for which they got seed money from the University of Mumbai. Four students had been awarded doctorate degree from the recognised research laboratory under the mentorship of their supervisors. In past years, library of the college is uplifted in terms of like purchasing e- softwares for maintaining the library records. Faculties of the college had got benefitted in CAS scheme and moved upwards. Few members have upgraded their academic profile. The Principal and some teachers had held the important positions in the University. Office supervisor has been recognised as best non teaching employee in the University in the past year. As a part and parcel, we are happily going in the process of reaccreditation for the third cycle.

6.ANNEXURE

1.Metrics Level Deviations

<table>
<tr><td>Metric ID</td><td>Sub Questions and Answers before and after DVV Verification</td></tr>
<tr><td>1.1.3</td><td>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years
Answer before DVV Verification:
<table>
<tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr>
<tr><td>01</td><td>01</td><td>01</td><td>01</td><td>01</td></tr>
</table>
Answer After DVV Verification :
<table>
<tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr>
<tr><td>01</td><td>0</td><td>0</td><td>01</td><td>01</td></tr>
</table></td></tr>
<tr><td>1.4.2</td><td>Feedback processes of the institution may be classified as follows:

Answer before DVV Verification : B. Feedback collected, analysed and action has been taken
Answer After DVV Verification: C. Feedback collected and analysed
Remark : Oral action taken not considered</td></tr>
<tr><td>2.1.2</td><td>Average Enrollment percentage

(Average of last five years)

2.1.2.1. Number of students admitted year-wise during the last five years
Answer before DVV Verification:
<table>
<tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr>
<tr><td>660</td><td>629</td><td>654</td><td>693</td><td>696</td></tr>
</table>
Answer After DVV Verification :
<table>
<tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr>
<tr><td>660</td><td>629</td><td>654</td><td>694</td><td>695</td></tr>
</table>
2.1.2.2. Number of sanctioned seats year-wise during the last five years
Answer before DVV Verification:
<table>
<tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr>
<tr><td>820</td><td>796</td><td>776</td><td>800</td><td>800</td></tr>
</table>
Answer After DVV Verification :</td></tr>
</table>

2018-19	2017-18	2016-17	2015-16	2014-15
820	796	776	800	800

Remark : Accept the SSR Report attached data, as only First year students considered for this Metric.

2.3.3 Ratio of students to mentor for academic and stress related issues

2.3.3.1. Number of mentors
Answer before DVV Verification : 18
Answer after DVV Verification: 1

Remark : As clarified by HEI

3.1.2 Percentage of teachers recognised as research guides at present

3.1.2.1. Number of teachers recognised as research guides
Answer before DVV Verification : 2
Answer after DVV Verification: 0

Remark : No attachment as stated

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Answer before DVV Verification : Yes
Answer After DVV Verification: No

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
13	10	1	15	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
7	7	1	4	0

Remark : Revised considering only those papers in the UGC approved journals whose ISSN numbers are found in the UGC list of journals.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised

bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	0	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
6	5	11	11	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Answer before DVV Verification : 5-20 MBPS
Answer After DVV Verification: <5 MBPS
Remark : Random bill cannot be considered here.

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0.6	10	7.6	17	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.90	10.98	8.39	18.41	11.03

Remark : Revised as per the statement of account attached in the SSR Report

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
18	18	18	18	18

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Events cannot be split into activities hence the input cannot be accepted.

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Answer before DVV Verification : C. Any 3 of the above
Answer After DVV Verification: D. Any 2 of the above

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	6	7	9	12

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

	Remark : Looks like departmental / Institutes initiatives and not IQAC for promoting quality culture
7.1.9	Differently abled (Divyangjan) Friendliness Resources available in the institution: 1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms 6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify) Answer before DVV Verification : C. At least 4 of the above Answer After DVV Verification: D. At least 2 of the above
7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years Answer before DVV Verification: 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 0 | 5 | 0 | 0 | 4 Answer After DVV Verification : 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 0 | 0 | 0 | 0 | 0
7.1.15	The institution offers a course on Human Values and professional ethics Answer before DVV Verification : Yes Answer After DVV Verification: No

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 13 Answer after DVV Verification : 271
2.1	Number of students year-wise during the last five years Answer before DVV Verification: 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 660 | 630 | 653 | 693 | 688

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1303	1445	1599	1615	1594

2.2 Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
678	753	833	844	832

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
604	725	739	780	745

2.3 Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
215	388	326	360	325

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
216	389	326	361	325

3.2 Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
11.36	12.05	9.78	95.58	14.23

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
44.96	49.14	74.31	76.76	51.29